

Kintore Substation

CLG Terms of

Reference

June 2021



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1 Background

We, SSEN Transmission operating under licence as Scottish Hydro Electric Transmission plc are reinforcing the existing transmission network in the North East of Scotland by constructing a 400kV substation at Leylodge, Kintore.

The establishment of a CLG is a voluntary action undertaken by SSEN Transmission.

2 The Community Liaison Group (CLG)

The CLG has no statutory powers of its own. The CLG is a forum to allow the community and SSEN Transmission (the developer) to work together to facilitate the construction of the project whilst taking into consideration the opinion of the local community.

It is expected that the Community Council members on the CLG will take a community-wide view of the CLG discussions and can highlight to the developer the range of opinions that might be held in the community. There is a requirement to consider the balance of views across the community and make some determination on what issues are of a level of importance that they require to be taken to the Community Council and what issues can be agreed at the CLG.

The CLG is established for the purpose of providing a platform for constructive discussion with local residents in relation to continued construction whilst providing regular project updates.

3 Our Aim

We will inform the CLG of the various stages and elements of the project construction.

Members of the CLG will become knowledgeable of both the local issues relating to the development and how these issues are being responded to by the developer

4 Meetings

Meetings will be held as and when required, however the timescale for the next CLG can also be agreed at each meeting.

5 The Group

The Chair of the meeting will be elected at the inaugural meeting.

SSEN Transmission is responsible for agreeing a suggested agenda with the chair, distributing the agenda and ensuring that draft minutes are sent to the CLG for approval.

The CLG will include representatives from each of the following groups:

- SSEN Transmission Project Team
- Aberdeenshire local elected Councillors for East & West Gairloch ward
- Local Community Councillors
- Local Residents

Representatives are subject to change in relation to topics of discussion. SSEN Transmission will endeavor to ensure that the most appropriate representatives are available in relation to agenda items. When appropriate, representatives of SSEN Transmission's Principal Contractor will also be asked to join CLG meetings.

There is the opportunity to review membership and/or rotate attendance for the invitees.

Non- invitees are permitted to CLG meetings, however, will be required to declare an agenda item in advance to both the Chairman and Community Liaison Manager.

6 Communications

Minutes of the meeting will be published on the SSEN Transmission Kintore substation project webpage and will be encouraged to be submitted to Community Council webpages following approval by all members of the CLG.

7 Community Liaison Contact

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<https://www.ssen-transmission.co.uk/projects/kintore-400kv-substation/>

