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	Revision	DRAFT
	Function	Major Projects

Meeting	Kintore Substation - Community Liaison Group
Date	22 nd of September 2021
Time	6.00pm – 8.00pm

Kintore Substation CLG Attendees and Apologies:

Attendees	Position
Andy Henderson (AH)	SSEN Transmission Project Manager
Dav Lynch (DL)	SSEN Community Liaison Manager
Moira Moran (MM)	Kintore & District Community Council
Janine Cracknell (JC)	Kintore & District Community Council
Alexander Burnett (AB)	MSP for Aberdeenshire West
Ann Overton (AO)	Garioch Area Manager - Aberdeenshire Council
Heather Watt (HW)	Inverurie Community Council
Cllr David Keating (DK)	East Garioch Ward - Aberdeenshire Council
Debbie Korver (DK1)	Local Resident
Apologies	Position
Mike Shearer	Local Resident

Minutes

1.0	Introductions and apologies
1.1	<p>Everyone present at the meeting introduced themselves to the rest of the group.</p> <p>New members of the CLG introduced themselves.</p> <p>Apologies: Mike Shearer</p>
2.0	Approval of previous minutes and matters arising
2.1	Minutes from the first CLG meeting were approved. Proposed by JC and seconded by MM. DL confirmed these minutes would be published on the project website. www.ssen-transmission.co.uk/projects/kintore-400kv-substation/
3.0	What is a CLG?
3.1	<p>DL explained to the group and in particular to the new members of the CLG that on all SSEN Transmission Construction projects we wish to work with the community with respect to keeping them informed of works associated with our projects and ensuring that where possible all works are undertaken to minimise impacts on the local community.</p> <p>They create an open forum for engagement and allow us to bring various stakeholders together to discuss key issues and seek to find solutions to any issues that may occur. The Community Liaison Group has been set up to discuss and make the community aware of upcoming and ongoing works and ensure a clear line of communication of resolving any concerns during the project.</p>
4.0	Project overview
4.1	AH presented the project overview starting with a safety moment and presented the risks of “sitting too much” slide to the group covering. This was included as a topical safety moment which was included considering the amount of time spent working from home.
5.0	Project Overview / Update

5.1	<p>AH explained the North East and East Coast networks require reinforcement via a new substation at Kintore which involves a phased development of a new substation operating at 400kV.</p> <ul style="list-style-type: none"> Phase 1 to be completed to tie in with the network north of Kintore in October 2023 Phase 2 to be completed for the network south of Kintore energising to 400kV operation in 2026. <p>AH confirmed that works had begun on site on the 30th of August and presented a visual of the current site layout and a map of the network connecting the North East. AH talked about the progress since beginning on site and explained all trees have been felled to facilitate the construction of the new access road and displayed images to show this. AH explained that the construction of the temporary haul road to the new site was now complete. AH explained rock harvesting would be taking place in late October and platform and building are on track for completion in 2022.</p>
5.2	DK1 asked if screening would be beginning anytime soon and asked if trees and shrubs would be put in between her property and the works. AH confirmed that screening would happen however before this can take place, we need to finish stripping the soil before any screening begins, he also confirmed that planting would not be undertaken this year.
5.3	MM asked SSEN Transmission had carried out an archeology survey as in Thainstone ancient archeology had been found. AH explained that all surveys had been carried out inform the Environmental Assessment provided with the planning application; identifying only one area of minor significance which has been fenced off in line with our planning conditions.
5.4	MM asked how significant the Rock harvesting/blasting would be. AH suggested that the noise would be significantly low but would find out specific noise levels. Action for Andy find out information regarding the specific noise levels.
5.5	DK asked if we could find out the radius of the noise and that anyone impacted by the noise be notified. AH confirmed once this information is available any residents impacted would be notified prior to any blasting taking place.
5.6	AB reiterated that in his experience he doesn't expect the noise levels to be significant and supported SSEN Transmission openness and honesty regarding the project. MM agreed that she was pleased with the honesty of SSEN Transmission as this is not always the case with developers.
5.7	AH displayed the timeline for Kintore phase 2 and that completion of phase 2 works are likely to be complete in October 2026.
5.8	AH provided information on phase 3 which is a separate project "132kV Substation asset replacement" and that a face to face consultation event would take place on the 19 th of October at Kintore public hall between 2pm-7pm. DL explained that a further 2 online events will be held on the 20 th of October. This would provide an opportunity for any interested party to provide views and feedback on our proposals. DL advised this will be advertised within the local community and would information and details will be sent to all members within the CLG as well as a maildrop to local residents. DL also explained that all information which is presented during the events will be published on the project webpage.
6.0	Community Queries
6.1	DK1 raised hand to ask a question regarding the fencing around site and concerns that people could walk around freely. AH explained we are looking to erect a fence which clearly fences off our site and that the fence is likely to be timber chain link fence once erected.
6.2	DK1 asked if a specific pylon near her property would be moved. AH explained the strategy for the overhead line towers on the site including the one to be removed which is adjacent to the substation.
6.3	DK raised the point regarding livestock in the fields. AH explained that all landowners will be notified prior to when access is required.
6.4	DK raised the question regarding the new SF6 free 400kV switchgear and asked if there was any contingency plans if there were to be "teething problems" AH explained that the new technology will be extensively and robustly tested and that the International Electrotechnical Commission would be comfortable with it. DK also suggested that a Gantt chart to demonstrate progress against target might be helpful for future CLG meetings: the other attendees stated this was not something which would be required.
7.0	AoB
7.1	DL provided the opportunity for any member of the CLG to be appointed as a chair, no members attending volunteered so it was agreed that DL would continue to chair these meetings. DL explained that he is the point of contact for any questions or queries in relation to the project and contact information was provided. DL reiterated that issues or questions could be brought to him directly and that they did not need to wait until the next CLG meeting.
7.2	AO explained she was pleased to be part of the CLG and was glad these meetings are taking place during the construction of the project.
8.0	Date of next CLG
11.1	Tuesday 19 th of January 6.00pm – 8.00pm

Actions.

Number	Action / Update	Owner	Open/Closed
1.	AH to find out information regarding noise levels regarding rock harvesting and to notify any impacted residents	AH	Open
2.	DL to issue correspondence regarding upcoming Consultation events for 132kV Asset replacement project	DL	Open