

 <b>Scottish &amp; Southern</b> Electricity Networks TRANSMISSION	Document reference	11072023
	Revision	FINAL
	Function	Major Projects

<b>Meeting</b>	Lochay Transformer Replacement - Community Liaison Group
<b>Date</b>	11 July 2023
<b>Time</b>	6.00pm – 8.00pm

**Lochay Transformer Replacement CLG Attendees and Apologies:**

Attendees	Position
Stuart Gray (SG)	SSEN Transmission Project Manager
Louise Anderson (LA)	SSEN Transmission Lead Community Liaison Manager
Ms Frances Inglis (FI)	Killin Community Council
Ms Jacqui Morris (JM)	Local Resident
Apologies	Position
Cllr Elaine Watterson (EW)	Stirling Council – Trossachs & Teith Ward
Ms Helen Cole (HC)	National Trust for Scotland
Ms Eleanor Murray (EM)	National Trust for Scotland
Cllr Gene Maxwell (GM)	Stirling Council – Trossachs & Teith Ward

**Minutes**

<b>1.0</b>	<b>Introductions and apologies</b>
1.1	No introductions required.  Apologies were received from Cllr Maxwell, Eleanor Murray, and Helen Cole. It was discussed that HM will no longer be attending from Killin CC and Charlie Grant (CG) will replace her.
<b>2.0</b>	<b>Approval of previous minutes and matters arising</b>
2.1	There were no matters arising and the previous minutes were accepted as a true record of the November meeting. FI proposed and JM second.
<b>3.0</b>	<b>Open Actions</b>
3.1	Action 1 – SG confirmed he has raised this with SHEPD but hasn't had confirmation to date, another meeting is scheduled for 7 August and SG will chase for confirmation. JM highlighted that the property will be occupied last week in September and early October so imperative supply is not off during this time. This action remains open.
3.2	Action 2 – LA advised that Morgan Sindall Infrastructure resurfaced only the areas where they had been installing cable ducts under the Killin VISTA project which has now completed. Discussions were held around that Stirling Council have since re-surfaced up to Lochay power station and Global have taken a record of condition of the road to ensure road condition is maintained. New passing places will also be installed in the next couple of weeks. This action is closed.
3.3	Action 3 – SG confirmed the cladding will be half of the long wall (25m) as well as full width of gable end closest to the road (5m) Cladding on the free-standing wall TBC. JM queried the height of the wall which SG confirmed will be 1.2m high, with the safety fence to be 2.4m. SG explained that Stirling Council have dictated the height, but SSENT will discuss with Civil engineers about increasing height of wall to 2.4m to tie in with fence. This action remains open
3.4	Action 4 – SG shared landscaping plan which showed what has been removed tree wise and what has been agreed by Stirling Council for planting. SG to confirm what the definition of woodland planting and shrub planting are. This action remains open.
3.5	Action 5 - Survey was carried out, follow up course of action TBC following meeting with Global in 2 weeks. Route of transformer has been surveyed and no problems expected for delivery. The delivery will be next year so another survey will be carried out before the transformer comes to site. This action is closed.
3.6	Action 6 – SG confirmed total weight = 54,100kg but transportation weight is 51,000KG. This action is closed.

3.7	Action 7 – SSER had advised they couldn't accommodate a site visit to the power station but could offer a visit to Pitlochry Dam. LA advised would contact SSER to invite them to next CLG to update on upcoming works at power station. This action remains open.
<b>4.0</b>	<b>Project Overview / Update</b>
4.1	SG gave an update on works to date and activities coming up on site.  Since the last CLG the pre-commencement conditions for both the substation compound the welfare compound and laydown areas have been discharged. This included an extended archaeological survey. This has now allowed Global, the Civil Works Principal Contractor to mobilise to site.  The site team are currently diverting the storm drain that runs through the area of ground that the substation platform will be located, and this is currently programmed to be complete by the end of July. Earth works will then commence in August and continue until October.
4.2	Balfour Beatty are also on site currently undertaking foundation upgrade works, the foundations of the tower at the back of the compound were not as expected by the records that SSENT held, foundation upgrade works will last 4-5 weeks to then Balfour Beatty will demobilise from site and return in Spring 2024.
4.3	Electrical plant installation won't be undertaken until April/May 2024. Global are programmed to start in October to build the substation building and complete by Spring for Balfour Beatty to return to start the electrical installation.
4.4	As referenced above in 3.2 new passing places will be installed beginning in August. JM asked if the lower road would be impacted/closed whilst these were being installed. SG to confirm.
<b>5.0</b>	<b>Community Queries</b>
5.1	LA advised that the Meet the Buyer local supply chain event was held on 7 December with several local businesses attending to meet both Global and Balfour Beatty.
5.2	The project team were contacted by a local resident for support in replacing the local defibrillator, we are looking to support with this request. FI highlighted that the village are looking to purchase a generator, LA advised that if the project team can support with fundraising they will.
5.3	A quarterly project newsletter will be published in the Kill in News to ensure that project updates are communicated within the village. LA assured both JM and FI that ahead of the transformer being delivered a wide communication will be issued to all households in Killin.
<b>6.0</b>	<b>AoB</b>
6.1	NTR
<b>7.0</b>	<b>Date of next CLG</b>
7.1	Sep/Oct 2023 – Exact date TBC.

Actions.

Number	Action / Update	Owner	Open/Closed
1.	SG to confirm for JM if 33kV supply to Murlaganmore will be diverted.  <i>CLG 2 note: SG confirmed he has raised this with SHEPD but hasn't had confirmation to date, another meeting is scheduled for 7 August and SG will chase for confirmation. JM highlighted that the property will be occupied last week in September and early October so imperative supply is not off during this time. This action remains open.</i>	SG	Open
2.	LA to speak to SSENT Killin VISTA Principal Contractor regarding the re-surfacing of Glen Lochay Road.  <i>CLG 2 note - Action 2 – LA advised that Morgan Sindall Infrastructure resurfaced only the areas where they had been installing cable ducts under the Killin VISTA project which has now completed. Discussions were held around that Stirling Council have since re-surfaced up to Lochay power station and Global have taken a record of condition of the road to ensure road condition is maintained. New passing places will also be installed in the next couple of weeks. This action is closed.</i>	LA	Closed
3.	SG to confirm total length of the stone cladding  <i>CLG 2 note - SG confirmed the cladding will be half of the long wall (25m) as well as full width of gable end closest to the road (5m) Cladding on the free-standing wall TBC. JM queried the height of the wall which SG confirmed will be 1.2m high, with the safety fence to be 2.4m. SG explained that Stirling Council have dictated the height, but SSENT will</i>	SG	Open

	<i>discuss with Civil engineers about increasing height of wall to 2.4m to tie in with fence. This action remains open</i>		
4.	<p>SG to share landscaping plan and confirm tree removal.</p> <p><i>CLG 2 note - SG shared landscaping plan which showed what has been removed tree wise and what has been agreed by Stirling Council for planting. SG to confirm what the definition of woodland planting and shrub planting are. This action remains open.</i></p>	SG	Open
5.	<p>SG to liaise with SSENT civils team regarding surveys for Moirlanich Longhouse.</p> <p><i>CLG 2 note - Survey was carried out, follow up course of action TBC following meeting with Global in 2 weeks. Route of transformer has been surveyed and no problems expected for delivery. The delivery will be next year so another survey will be carried out before the transformer comes to site. This action is closed.</i></p>	SG	Closed
6.	<p>SG to confirm exact weight of transformers.</p> <p><i>CLG 2 note - SG confirmed total weight = 54,100KG but transportation weight is 51,000KG. This action is closed.</i></p>	SG	Closed
7.	<p>LA to pass across suggestion of visits to Lochay Power Station for interested members of the public and Killin Primary School.</p> <p><i>CLG 2 note - SSER had advised they couldn't accommodate a site visit to the power station but could offer a visit to Pitlochry Dam. LA advised would contact SSER to invite them to next CLG to update on upcoming works at power station. This action remains open.</i></p>	LA	Open
8.	<p>SG to confirm if the lower access road being used to site will have to be closed while passing places are installed in August.</p>	SG	Open